

# Application for use Pavilions

## General Rules & Agreement for Reserving Park Pavilions

1. Application for use of facility must be made in person to the Recreation Dept. at least one week prior to the date needed.
2. Applicants must be 21 years of age and a responsible citizen. Person signing contract must be in attendance during activity.
3. Applicant shall be responsible for cleaning and policing area used and returning it to the same condition that it was when the activity began.
4. Applicant shall be responsible for any theft of property or damage to the facility and shall reimburse the Recreation Department for the amount, as the case may be, for such theft or damage.
5. The Recreation Department reserves the right to require that the applicant(s) furnish evidence of bond or certificate of insurance which would hold the City of Wood River harmless for any damage to or loss of property or injury to persons while on park premises regardless of whether they are participants or spectators.
6. The use of facilities will be strictly confined to the areas designated or included in the contract. The applicant and his organization will be held responsible for compliance with these rules and regulations by all persons participating in or pertaining to the activity. Failure to comply with these rules and regulations will be sufficient reason to cancel the day's event and future rentals.
7. The Recreation Department reserves the right to make changes in dates scheduled when necessary. The applicant will be advised well in advance of any changes.
8. The Recreation Department reserves the right to refuse the use of the facility to any individual or organization not meeting the requirements.
9. The Recreation Department will decide if the event is to be cancelled due to inclement weather, and will reschedule the event, if possible.

10. The following fees are to be charged:

Gatherings over 100 people

	<u>Facility</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
a.	Central Park Pavilion	\$35.00	\$65.00	\$100.00	\$150.00
b.	Soccer Pavilion	\$35.00	\$65.00	\$100.00	\$150.00
c.	West End Pavilion	\$35.00	\$65.00	\$100.00	\$150.00
d.	East End Pavilion	\$35.00	\$65.00	\$100.00	\$150.00

11. Reservation fees must be paid at the time the reservation is made.
12. Checks should be made payable to: City of Wood River
13. Please return completed form and payment to the Park & Recreation Department, 633 Wood River Ave, Wood River, IL 62095.
14. No Refunds.

Updated: February 12, 2020

The undersigned (person/organization) does hereby enter into agreement with the Wood River Recreation Department for the use of \_\_\_\_\_ Pavilion for the purpose of a \_\_\_\_\_ to be held \_\_\_\_\_, 20\_\_\_\_ ALL Day thru Dusk.

Organization: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### FOR OFFICE USE:

RESIDENT: \_\_\_\_\_ \$ \_\_\_\_\_ BY: \_\_\_\_\_ ON \_\_\_\_\_

NON-RES: \_\_\_\_\_ \$ \_\_\_\_\_ BY: \_\_\_\_\_ ON \_\_\_\_\_

Please complete application and sign.